

LEAD OVERHEAD DOOR INSTALLER

RESPONSIBILITIES AND DUTIES

- Motivated to achieve great customer service in the Overhead Door Division.
- Responsible for making sure your service vehicle, equipment, trailers, and tools are in safe and proper working condition.
- Responsible for following all safety rules and precautions.
- Jobsites are to be cleaned up after your work is done each day.
- Work overtime as needed.
- Perform emergency service work as needed.
- Keep your service vehicle stocked with the necessary parts as needed.
- Install residential and commercial doors and openers as needed.
- Repair residential and commercial doors and openers as needed.
- Assist the Service Crew when requested.
- Keep the Overhead Door shop clean and organized.
- Assist with inventory counts as needed.
- Follow all company rules and policies as stated in the company handbook.

JOB SPECIFIC RESPONSIBILITIES

- Daily Vehicle and Trailer Inspection forms must be completed before traveling to any jobsite.
- Fill out work order forms for each job before leaving the jobsite.
- Assist with loading, unloading and storage of door panels and parts.
- Must attend all Safety Meetings and complete all required Safety Training in a timely manner.

NORMAL DAILY WORK SCHEDULE

- Monday through Friday
- 7:00AM – 3:30PM

ABILITY TO COMMUTE / RELOCATE:

- Plainview, MN: Reliably commute or planning to relocate before starting work (Required)

SUBSTANCE ABUSE TESTING

Due to the safety and/or security sensitive nature of this classification, individuals shall be subject to pre-employment or pre-placement alcohol, drug and/or controlled substance testing as outlined in the handbook. Certain positions within this class are subject to DOT Federal Motor Carrier Safety Administration (FMCSA) drug and alcohol testing as outlined in 49 Code of Federal Regulations (CFR) Part 382 (by assignment).

Pay is based upon experience and aptitude.

Experience preferred, willing to train the right candidate.

This job description is not limited to the above content. Duties and Responsibilities may change at the discretion of Management.